

M.Ph.A COUNCIL MEETING MINUTES
Monday, October 4, 2010
Lakeview Resort, 1 Centre Avenue, Gimli, MB

MEMBERS PRESENT:

Shawn Bugden, President
John Cormier, Vice President
Heather Langtry, Executive Treasurer
Randy Stephanchew
Carey Lai, (Arrived at 09:12 a.m.)
Kyle MacNair
Kristine Petrasko
Dinah Santos
Pat Trozzo

REGRETS

Lavern Vercaigne, Acting Dean

LAY MEMBERS:

Registrar

STAFF MEMBERS:

Ronald Guse, Registrar
Susan Lessard-Friesen, Deputy
Kim McIntosh, Assistant Registrar
Kathy Cobb, Communications Secretary

LIAISON MEMBERS

Barbara Sproll, CSHP Liaison

MEMBERS NOT PRESENT:

Sarah Zaharia, Lay Member
Chris Dupont, Student Liaison
Olaf Koester, Government Liaison

1. a) CONVENE – 9:07 a.m.

President Bugden called the meeting to order at 9:07 a.m.

b) DECLARATION OF CONFLICT

Pat Trozzo declared a conflict of interest in Approval of Preceptors, as his name appears on the list. He stated he would abstain from voting.

2. CONSIDERATIONS OF AND ADDITIONS TO AGENDA

Addition under Registrar's Report 6 b) Deputy Registrar's Report
Addition under New Business 11 a) Letter from Dr. M. Namaka regarding CPR
Addition under New Business 11 b) Budget (in camera)
11 c) Practice Directions Policy Statement (in camera)
11 d) 2010 Pharmaceutical Regulations Policy Document
(in camera)
11 e) IPG Licensing (in camera)
Correction to Standards of Practice 7 c) Report from Pat Trozzo/Kyle MacNair
Correction to Awards & Nominating Committee 7 g) Report from Randy Stephanchew

MOTION #1: MOVED BY HEATHER LANGTRY, SECONDED BY DINAH SANTOS THAT the agenda be approved as amended.

CARRIED

3. MINUTES OF THE MEETINGS OF COUNCIL OF JUNE 14TH, 2010, JULY 28TH, 2010, AUGUST 25TH, 2010, SEPTEMBER 1, 2010, SEPTEMBER 17, 2010, 2010 ANNUAL MINUTES

June 14th, 2010 Minutes Amendments:

- Motion #6: Correct spelling of Dinah Santos as seconder.
- Motion #15: Correct spelling of Kyle MacNair as member of Regulations Drafting Ad Hoc Committee
- Motion #17: Correct to read “Council APPROVE the posting...”
- Motion #20: Correct to show Heather Langtry as seconder.
- Motion #23: Record only the abstained vote.
- Motion #25: Correct to read “Those Councillor who did not sign this document ARE asked...”
- Page 9, last line: Correct to read “The President agreed that all staff will remain for the in CAMERA session.”
- Motion #27: Add the word “Insurance” after Professional Liability.

MOTION #2: MOVED BY HEATHER LANGTRY, SECONDED BY KRISTINE PETRASKO THAT THE Council Minutes of June 14th, 2010 be approved as amended.

CARRIED

MOTION #3: MOVED BY HEATHER LANGTRY, SECONDED BY DINAH SANTOS THAT the Council Minutes of July 28th, 2010 be approved as circulated.

CARRIED

MOTION #4: MOVED BY PAT TROZZO, SECONDED BY JOHN CORMIER THAT the Council Minutes of August 25th, 2010 be approved as circulated.

CARRIED

MOTION #5: MOVED BY HEATHER LANGTRY, SECONDED BY KYLE MacNAIR THAT the Council Minutes of September 1st, 2010 be approved as circulated.

CARRIED

MOTION #6: MOVED BY KYLE MacNAIR, SECONDED BY HEATHER LANGTRY THAT the Council Minutes of September 17th, 2010 be approved as circulated.

CARRIED

2010 Annual Meeting Minutes Amendment:

- Page 3: Change name of President to STEPHANCHEW from TROZZO.

MOTION #7: MOVED BY PAT TROZZO, SECONDED BY KYLE MacNAIR THAT the 2010 Annual Meeting Minutes be approved as amended.

CARRIED

4. BUSINESS ARISING FROM MINUTES

MOTION #8: MOVED BY PAT TROZZO, SECONDED BY KYLE MacNAIR, THAT the Business Arising Report from the June 14th, 2010 Council Meeting be accepted.

CARRIED

MOTION #9: MOVED BY HEATHER LANGTRY, SECONDED BY PAT TROZZO, THAT Sarah Zaharia be appointed as the Lay Member to the Complaints Committee.

CARRIED

Council directed the Registrar to post all minutes on the MPhA website

- Candidate Search Committee – Terms of Reference for this Committee will be brought into line with other Committees. Remuneration will be decided by the Governance Committee. It was decided to add a “Remuneration” heading, and the direction that members be appointed at the June meeting of Council and four to six months prior to an election, the Chair will call a meeting.

MOTION #10: MOVED BY PAT TROZZO, SECONDED BY JOHN CORMIER, THAT the Business Arising Report be approved as amended.

CARRIED

5. CORRESPONDENCE

- a) On Board
 - i) Thank you note from Sharon Melnychuk regarding the handling of her complaint by the Manitoba Pharmaceutical Association and Garry McManus.
 - ii) Thank you note from Michelle Huyber for being awarded the Dr. D. McDougall Memorial Scholarship.
 - iii) Thank you note from Divna Calic for being awarded the MPhA President’s Prize.
 - iv) Thank you note from Farah Rashid for being awarded the William G. Eamer/ Manitoba Pharmaceutical Association Scholarship.
 - v) A letter from Dr. Blair Seifert advising that he is moving to Saskatchewan and continuing his practice at the Royal University Hospital, Saskatoon.
 - vi) Thank you letter from Lavern Vercaigne, Professor and Acting Dean, Faculty of Pharmacy, University of Manitoba for the donation to the David Collins Award in Pharmacy.

- vii) Copy of letter to Majid Djoudi, President, Canadian Homeopathic Pharmaceutical Association regarding the NAPRA position statement entitled “Sale of Non-Approved Marketed Health Products” and the impact on Homeopathic Medicine practitioners.
- viii) Copy of letter from the Office of the Vice-President (Academic) & Provost, University of Manitoba announcing the members of the Presidential Advisory Committee to Appoint a Dean, Faculty of Pharmacy.

b) Listed

- i) A letter from Dr. Diamond Kassum, Chief Medical Information Officer for Manitoba eHealth introducing eChart Manitoba, Manitoba’s electronic health record. Council agreed that the MPhA will inform the members of this initiative and directed the President and Registrar to inquire what role pharmacists will have.

6. a) REGISTRAR’S REPORT

MOTION #11: MOVED BY JOHN CORMIER, SECONDED BY PAT TROZZO THAT the Registrar’s Report to Council be approved for information.

CARRIED

The Registrar advised Council that he has been asked to sit on the Presidential Advisory Committee to Appoint a Dean, Faculty of Pharmacy. He advised that this Committee has asked for feedback from the MPhA Council on important issues or challenges facing the Faculty and asked that these comments be directed to himself.

b) DEPUTY REGISTRAR’S REPORT

MOTION #12: MOVED BY PAT TROZZO, SECONDED BY JOHN CORMIER THAT the Deputy Registrar’s Report to Council be approved for information.

CARRIED

Break – 10:35 a.m. – 10:51 a.m.

7. COMMITTEE REPORTS:

a) Executive Committee – Shawn Bugden

President Shawn Bugden yielded control of the meeting to **Vice-President John Cormier**

MOTION #13: MOVED BY KYLE MacNAIR, SECONDED BY HEATHER LANGTRY THAT the Governance Committee convenes a meeting before the February 2011 meeting of Council.

CARRIED

MOTION #14: MOVED BY SHAWN BUGDEN, SECONDED BY DINAH SANTOS THAT the first part of the Executive Report be accepted for information.

CARRIED

MOTION #15: MOVED BY SHAWN BUGDEN, SECONDED BY HEATHER LANGTRY THAT the Electronic Prescription document be approved in principle for distribution to the membership when in final form.

CARRIED

MOTION #16: MOVED BY SHAWN BUGDEN, SECONDED BY CAREY LAI THAT the proposal from OlaTech and In1touch system be approved and that the office be directed to move ahead with its purchase.

CARRIED

MOTION #17: MOVED BY RANDY STEPHANCHEW, SECONDED BY HEATHER LANGTRY THAT the rules for Special General Meetings, particularly with respect to off-site involvement and real time voting, be strengthened by provision of secure means of receiving electronic communication during the meetings; and that such provisions be made at the first possible time.

CARRIED

Vice-President John Cormier yielded control of the meeting back to **President Shawn Bugden.**

b) Professional Development – Kristine Petrasko

MOTION #18: MOVED BY KRISTINE PETRASKO, SECONDED BY CAREY LAI THAT the Professional Development Report to Council be accepted for information.

CARRIED

c) Standards of Practice –Pat Trozzo
No Report.

d) Board of Examiners – Lavern Vercaigne
No Report.

e) Discipline - Lois Cantin
No Report.

f) Registration – Shawn Bugden
No Report.

g) Awards and Nominating – Randy Stephanchew
No Report.

8. LIAISON REPORTS:

- a) P.E.B.C. – Shawn Bugden
No report.
- b) Faculty of Pharmacy – Lavern Vercaigne
No report.
- c) C.S.H.P. – Barbara Sproll
Barbara Sproll reported that CSHP MB Branch has several educational sessions coming up. She also reported that CSHP MB Branch will be encouraging the membership to cast their votes on the new Regulations.
- d) Student – Chris Dupont
No report.
- e) NAPRA - Pat Trozzo
Pat Trozzo reported that the next NAPRA meeting will take place in November and a report will be brought to the next meeting of Council.
- f) MSP - Scott Ransome
No report.
- g) Manitoba Health – Olaf Koester
No Report.
- h) PrISM - Ronald Guse
The Registrar reported that the PrISM office is now located in Morden, Manitoba and a transfer of assets is being done. Council will be advised when a new Board of Directors is set.

9. AD HOC COMMITTEES
No report.

10. UNFINISHED BUSINESS
None.

11. NEW BUSINESS

a) Approval of Preceptors

MOTION #19: MOVED BY JOHN CORMIER, SECONDED BY CAREY LAI THAT the list of preceptors be approved by Council.

CARRIED

- b) Letter from Dr. M. Namaka regarding CPR as a requirement of licensure**
Council will examine this suggestion from a legal and insurance standpoint, and look into what other jurisdictions are doing.

Lunch break from 12:05 p.m. to 12:40 p.m.

12:40 p.m. - The meeting went in-camera at this point in the meeting.

- Legal Counsel David Marr joined the meeting.

- The Council agreed that all staff and Legal Counsel will remain for the in-camera session.

From the in-camera session:

Amendments to the Practice Directions Policy Statement:

- Consultation, Feedback and Development, #2 – change “third parties” to “stakeholders”; add #6 “Council will provide a response to all motions arising at a Special General Meeting in writing within 90 days of the date of the Special General Meeting”.
- Feedback Process, add A) #4 – Discussion recorded at Council and Minutes posted to website; add “At any time” to the beginning of B); remove statement “Council will provide a response to all motions arising at a Special General Meeting in writing within 90 days of the date of the Special General Meeting (statement has been relocated under Consultation Feedback and Development as item #6).
- Review Process, amend last sentence to read “The feedback processes listed above are available to members at any time, should they have further concerns.”

MOTION#20: MOVED BY HEATHER LANGTRY, SECONDED BY KRISTINE PETRASKO THAT the Policy Statement: Practice Directions be approved as amended.

CARRIED

Budget 2011

MOTION #21: MOVED BY HEATHER LANGTRY, SECONDED BY DINAH SANTOS THAT the MPhA provide a 3% discount on all fees when they are paid in cash, by cheque or debit.

CARRIED

MOTION #22: MOVED BY JOHN CORMIER, SECONDED BY CAREY LAI THAT the 2011 budget for Professional Development be set at \$27,500.00.

CARRIED

2:01 p.m. – Staff and Legal Counsel were excused from the meeting to allow for a discussion on salaries.

2:12 p.m. – Staff and Legal Counsel returned to the meeting.

MOTION #23: MOVED BY PAT TROZZO, SECONDED BY KYLE MacNAIR THAT the fees be adjusted in the way they have been described.

CARRIED

MOTION#24: MOVED BY RANDY STEPHANCHEW, SECONDED BY JOHN CORMIER THAT the 2011 Budget be approved as amended.

CARRIED

MOTION #25: MOVED BY CAREY LAI, SECONDED BY HEATHER LANGTRY THAT the 2011 licence application forms, with fee adjusted, date on the waiver changed and the addition of a box asking for interest in committee work, be approved.

CARRIED

MOTION #26: MOVED BY KYLE MacNAIR, SECONDED BY JOHN CORMIER THAT the wording of Sec. 29 (9.1) be changed to “Nothing in this part prevents a pharmacy from providing care inconsistent with the pharmacy or component licence where there is an urgent and life threatening patient care need.

CARRIED

MOTION #27: MOVED BY CAREY LAI, SECONDED BY RANDY STEPHANCHEW THAT Sec. 30 (c) be struck.

CARRIED

MOTION #28: MOVED BY PAT TROZZO, SECONDED BY CAREY LAI THAT the wording of Sec. 33(2) (e) be changed to read “disclaimer as decided by Council”.

CARRIED

MOTION #29: MOVED BY KYLE MacNAIR, SECONDED BY JOHN CORMIER THAT the wording of Sec. 37(2)(a) be changed to read “the external facility must be located in a Manitoba community that does not have reasonable access to drugs”

CARRIED

MOTION #30: MOVED BY HEATHER LANGTRY, SECONDED BY KYLE MacNAIR THAT Sec. 52(2)(2) be removed.

DEFEATED

MOTION #31: MOVED BY RANDY STEPHANCHEW, SECONDED BY KRISTINE PETRASKO THAT the wording of Sec. 52(2)(2) be changed to read “Every pharmacy technician must be covered by liability insurance as required by Council.

CARRIED

MOTION #32: MOVED BY RANDY STEPHANCHEW, SECONDED BY CAREY LAI THAT Sec. 68(4)(c) be removed.

CARRIED

Randy Stephanchew left the meeting at 4:18 p.m.

MOTION #33: MOVED BY KYLE MacNAIR, SECONDED BY DINAH SANTOS THAT the wording of Sec. 52(3)(A) remain as “dispensing”

CARRIED

MOTION #34: MOVED BY CAREY LAI, SECONDED BY KRISTINE PETRASKO THAT Schedule “b” Part 12 of Regulations be accepted as circulated.

CARRIED

Carey Lai left the meeting at 5:08 p.m.

MOTION #35: MOVED BY HEATHER LANGTRY, SECONDED BY KYLE MacNAIR THAT the wording of Sec. 90(1(e)) be changed from “and/or” to “or”.

CARRIED

MOTION #36: MOVED BY KRISTINE PETRASKO, SECONDED BY HEATHER LANGTRY THAT the Ballot be a “Yes or No” Ballot.

CARRIED

MOTION #37: MOVED BY KYLE MacNAIR, SECONDED BY HEATHER LANGTRY THAT the meeting adjourn.

CARRIED

Meeting adjourned: 5:47 p.m.