



SASKATCHEWAN
COLLEGE OF
PHARMACISTS

700 – 4010 PASQUA STREET
REGINA, SK S4S 7B9
Phone: 306-584-2292 Fax: 306-584-9695
Email: info@saskpharm.ca

Saskatchewan College of Pharmacists (SCP) OUT-OF-PROVINCE REGISTRATION REQUIREMENTS

Practising members registered with a provincial or territorial
regulatory authority in Canada
refer to SCP Regulatory Bylaw s. 4(4)

- * Application for Practising Membership necessitates meeting the
Malpractice Insurance requirements of
SCP Regulatory Bylaw s. 5(2) and s. 13(4)

**Current Bylaws & Legislation at the SPC homepage
on the NAPRA website: <http://napra.ca>
At the NAPRA site, select the “SK” link, then select “Legislation”**

This document contains interpretations of the Bylaws of the
Saskatchewan College of Pharmacists
In the case of conflict between the two documents, the Bylaws will preside.

***Comply with requirements 1-6 prior to proceeding with the balance of the requirements.**

1. **Letter or Certificate of Good Standing** - Provide Letters or Certificates of Good Standing from licensing bodies (Registrar or Secretary of the Pharmaceutical Association, Society, or Board which issued applicant's licence or authority to practise) which state:
 - date of birth
 - college of pharmacy, degree achieved and year of graduation
 - that the applicant is currently in good standing as a licensed pharmacist
 - that the applicant is a competent pharmacist of good moral character and has never been convicted of an offence against any statute relating to the practice of pharmacy

*** MUST be received/approved by the SCP office, prior to sitting the jurisprudence exam**

2. **Photograph of Applicant** - Submit a recent photograph signed by the applicant, and verified by the Registrar or Secretary of the licensing body that issued applicant's licence.

*** MUST be received/approved by the SCP office, prior to sitting the jurisprudence exam**

3. **Continuing Professional Development** - Successfully meet the standards set out in the Continuing Professional Development program of the pharmacy regulatory authority that issued applicant's licence to practise.
4. **Jurisprudence Examination & Fee** - Successfully complete the jurisprudence examination of the College, on the legislation governing the practice of pharmacy in Saskatchewan. Please contact the Assistant Registrar well in advance of the desired date to book a sitting time. Examinations are typically held one day each month, with some exceptions. The sitting for this **written** exam, which is not open book, is held at the **SCP office in Regina**, Saskatchewan.

- Contact Pat Guillemin, Administrative Assistant, to book a sitting time.

- **A study package is available upon request.**

Note: The examination will not proceed if either the original Certification of Good Standing and signed/verified photograph has not been received by the SCP office.

5. **Declaration** - Declare all jurisdictions of membership or licensure, and the category of membership or licensure in those jurisdictions (to be completed on the registration application form).
6. **Language Proficiency** - Meet the requirements as set by the Council.
7. **Declaration of Canadian Status** – Complete and submit the “**Declaration of Canadian Status**” form. Any person who wishes to become a member must be a Canadian citizen, landed immigrant, hold a valid employment visa or valid Canadian work permit.
8. **Application for Registration** - Upon completion of above requirements, submit the form Application for Registration and pay the prescribed fee.
9. **Application for Licence/Membership** - Submit the required forms and pay the prescribed fee.
10. **Malpractice Insurance Requirement** – The candidate is responsible for obtaining acceptable malpractice insurance which meets the requirements of SCP Bylaws S. 13(4) **[see below]**
 - If insurance is not provided through PAS membership, the candidate must submit **a copy of the certificate of malpractice insurance to the Saskatchewan College of Pharmacists** malpractice insurance is available through membership with the **Pharmacists' Association of Saskatchewan (PAS)**, the advocacy body for pharmacists in Saskatchewan. **Phone: 306-359-7277**

Required Forms & Application Fees

1. Registration Application Form
2. Application for Membership form
3. Form 1 – Acceptable Malpractice Insurance form
4. Data for CIHI National Database form
5. Declaration of Canadian Status form

Canadian Province Candidate prior to July 1, 2010			
Jurisprudence Exam	\$ 265.00	\$ 13.25	\$ 278.25
Registration	\$ 710.00	\$ 35.50	\$ 745.50
Practising Membership	\$ 700.00	\$ 35.00	\$ 735.00
			\$1,758.75
Canadian Province Candidate on or after July 1, 2010			
Jurisprudence Exam	\$ 270.00	\$ 13.50	\$ 283.50
Registration	\$ 715.00	\$ 35.75	\$ 750.75
Practising Membership	\$ 700.00	\$ 35.00	\$ 735.00
			1,769.25

Saskatchewan Legislation is available online at the NAPRA website:

- o <http://napra.ca>
- o From the NAPRA home page select **"SK"** from the top of the page
- o **Once in the SCP web page, select the "Legislation" link.**

SCP Bylaws Section 13(4)

(4) Malpractice Insurance

(a) in this subsection:

(i) **'acceptable malpractice insurance'** means personal insurance that:

(1) insures a practising member against liability claims relating to the performance, or alleged performance, of professional services.

(2) provides a limit for each claim of a minimum of one million dollars;

(3) is either:

(a) of an 'occurrence type' provided through membership in the Pharmacists' Association of Saskatchewan (formerly the Representative Board of Saskatchewan Pharmacists) from time to time or is reasonably comparable to the insurance provided through membership in the Pharmacists' Association of Saskatchewan (formerly the Representative Board of Saskatchewan Pharmacists); or

(b) of a 'claims made type', in which case it also provides for an extended reporting period providing liability protection for claims made within a minimum period of not less than two years after the practising member ceases to be a practising member; and

(4) has a maximum deductible of \$5,000.00 per claim; and

(5) includes as a term that the College will be notified by the insurer in the event of any cancellation or amendment to the coverage afforded to the practising member thereunder; and

(6) is underwritten by an insurer registered to do business in Saskatchewan.

(ii) **'claims made'** means the malpractice insurance policy responds if it is in place at the time in which a claim for damages or other relief is made against a member;

(ii) **'occurrence'** means that the malpractice insurance policy responds if it was in place at the time in which the incident that is the subject of the professional liability claim occurred;

(iii) **'personal'** means insurance held by the individual member or in respect to which the individual member is a named insured;

(b) subject to the provisions of paragraph (c), every member must hold and continuously maintain acceptable malpractice insurance;

- (c) notwithstanding paragraph (b), a member who is a Crown servant, within the meaning of the Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants, is not obligated to hold and continuously maintain acceptable malpractice insurance, provided that the member:
- (i) at all time restricts his or her practice to the scope of duties and employment as a Crown servant; and
 - (ii) completes a declaration in a form approved by the Registrar-Treasurer;
 - (1) declaring that he or she will limit his or her professional pharmacy practice to the scope of duties and employment as a Crown servant; and
 - (2) confirming the continuing applicability of the Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants; and
 - (3) undertaking to advise the College of any change in the scope of his or her practice, or the status or terms and conditions of Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants;
- (d) the Registrar-Treasurer shall not grant or renew a licence to practise as a pharmacist until he receives either:
- (i) a certificate in the form of Form 1 from the applicant for the licence that the applicant has in place acceptable malpractice insurance; or
 - (ii) an undertaking from the applicant in a form satisfactory to the Registrar-Treasurer, as well as such evidence of the compliance therewith that the Registrar-Treasurer may request, that satisfies the Registrar-Treasurer that the applicant holds and will continuously maintain acceptable malpractice insurance;
- (e) if at any time a member fails to continuously maintain acceptable malpractice insurance or otherwise ceases to be insured pursuant to a policy providing acceptable malpractice insurance the member shall immediately report that fact to the Registrar-Treasurer;
- (f) where a member fails to continuously maintain acceptable malpractice insurance or otherwise ceases to be insured pursuant to a policy providing acceptable malpractice insurance as specified in this bylaw, the Registrar-Treasurer shall suspend the member's membership and licence until such time as the Registrar-Treasurer receives satisfactory evidence that the member has obtained and maintains such insurance;
- (g) it is professional misconduct for a member to:
- (i) provide false or misleading information to the Registrar-Treasurer in connection with the matters contemplated in this Bylaw;
 - (ii) except in the circumstances described in paragraph (c), practise, or continue to practise, pharmacy without first obtaining, and continuously maintaining, acceptable malpractice insurance;
 - (iii) breach an undertaking given to the Registrar-Treasurer pursuant to paragraph (d); or
 - (iv) fail to immediately notify the Registrar-Treasurer if for any reason the member fails to continuously maintain acceptable malpractice insurance or otherwise ceases to be insured pursuant to a policy providing acceptable malpractice insurance or indemnified pursuant to Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants.