



SASKATCHEWAN
COLLEGE OF
PHARMACISTS

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Saskatchewan College of Pharmacists (SCP)

REGISTRATION REQUIREMENTS
for
**INTERNATIONAL
PHARMACY GRADUATES**
(IPG's)

Candidates who are not and/or have not been registered
as practising pharmacists with a provincial or territorial
regulatory authority in Canada

refer to SCP Regulatory Bylaw s. 4(6)

* Application for Practising Membership necessitates meeting the
Malpractice Insurance requirements of
SCP Regulatory Bylaw s. 5(2) and s. 13(4)

To have a file opened, Candidates are required to contact the
Saskatchewan College of Pharmacists office in person
by phone at 306-584-2292

Bylaws & Legislation are available at the
NAPRA website: <http://napra.ca>
Click on the **SK** (Saskatchewan) link.
Once in the SCP site, select the "Legislation" link.

This document contains interpretations of the Bylaws of the
Saskatchewan College of Pharmacists

Registration Requirements for International Pharmacy Graduates

***APPLICANTS ARE TO COMPLY WITH REQUIREMENTS NUMBERED 1 THROUGH 7, PRIOR TO PROCEEDING WITH THE BALANCE OF THE REQUIREMENTS.**

1. Pharmacy Examining Board of Canada (PEBC) Evaluating Examination / PEBC Certificate of Qualification

PROVIDE evidence of having passed the PEBC Evaluating Examination and/or PEBC Qualifying Examination. **Please have PEBC send the original documentation directly** to the Saskatchewan College of Pharmacists office.

* **With prior approval** by the Saskatchewan College of Pharmacists, proof of having passed the PEBC Evaluating Examination, along with meeting requirements listed in items numbered 2 through 7, may be acceptable to begin the appraisal training phase.

* **Evidence of holding a Certificate of Qualification from the Pharmacy Examining Board of Canada (PEBC) must be provided to and approved by the Saskatchewan College of Pharmacists in order for the candidate to proceed to the “Assessment” phase.**

Please contact the PEBC office for further information:

Registrar-Treasurer, Pharmacy Examining Board of Canada
717 Church Street, Toronto, Ontario M4W 2M4

1-416-979-2431 Fax: 599-9244 Email: pebccdn@attglobal.net Website: pebc.ca

2. Language Assessment and Proficiency Requirements

Provide evidence of meeting the SCP language proficiency requirements.

- The testing organization should submit the original statement of results directly to the Saskatchewan College of Pharmacists

All applicants for registration with this College **must provide evidence of meeting the language proficiency requirements** as set by the Council. SCP Council has determined the fluency requirement to be proficiency in the English language as described by NAPRA (National Association of Pharmacy Regulatory Authorities) in their document entitled “*Language Fluency Requirements for Licensure as a Pharmacist in Canada*”. Additional information can be obtained from the NAPRA Web site. <http://napra.ca>

* **See Language Proficiency Chart (attached)**

3. Declaration

Declare all other jurisdictions of membership or licensure, and the category of membership or licensure in those jurisdictions.

4. Statement(s) from all Licensing Bodies/Professional Regulatory Authorities (PRAs)

Provide a Certificate of Standing/Statement indicating the following.
[the PRA must submit the current, original documentation directly to the SCP office]

The documentation is to be from the Registrar or Secretary of the Pharmaceutical Association(s), Society(ies), or Board(s) which issued applicant’s licence or authority to practise which states:

- date of birth;
- college of pharmacy, degree achieved and year of graduation;
- academic qualifications including the educational institution from which the applicant obtained a minimum of a Baccalaureate Degree in Pharmacy and the year of graduation;
- internship time served with a licensed pharmacist in retail pharmacy, hospital pharmacy or pharmacy laboratory;
- that applicant is currently in good standing as a licensed pharmacist;
- that applicant is a competent pharmacist of good moral character and has never been convicted of an offence against any statute relating to the practice of pharmacy;

5. **Photograph of Applicant**

Have the PRA submit a recent photograph signed by the applicant, **and** signed/verified by the Registrar or Secretary of the licensing body that issued applicant's licence.

6. **Original Birth Certificate**

Submit an original (or certified true copy) of birth certificate.

7. **Valid Work Permit/Visa** (original or certified true copy)

A candidate must either be a Canadian citizen, landed immigrant, hold a valid employment visa or valid Canadian work permit.

Submit proof of either:

- valid employment visa
- valid Canadian work permit
- landed immigrant status
- Canadian citizenship

PLEASE NOTE: Candidate must meet requirements in items numbered 1 through 7 before proceeding to Appraisal Training. Prior to proceeding to the Assessment Phase, evidence of holding a Certificate of Qualification from the Pharmacy Examining Board of Canada (PEBC) must be provided to and approved by the Saskatchewan College of Pharmacists.

8. **APPRAISAL TRAINING & ASSESSMENT**

Having met the requirements outlined above, refer to **A or B**, whichever applies:

- A) If the applicant has been actively practising as a pharmacist outside of Canada, or for a period of 2000 hours or less in the past three years in Canada, he/she must successfully complete a period of appraisal training and assessment (Parts 1 and 2) under the immediate supervision of a pharmacist licensed and practising in Saskatchewan.

Part 1 – Appraisal Training

- Submit Appraisal Training Application Form

- submit application prior to undertaking an Appraisal Training and fee.

* Candidate may proceed to training only after approval of application by SCP.

- Submit Appraisal Training Fee

- **\$225.75** (\$215.00 + \$10.75 GST) (subject to change July 1, 2010)

- ★ **The length of training depends upon the competence of the applicant** and may not be less than one month, nor exceed two years.
- ★ The supervising pharmacist will sign the Certification of Appraisal Training document when he/she feels the candidate meets and/or exceeds the competency standards.

Part 2 – Assessment

- Submit Assessment Application Form

- submit required application form prior to undertaking the Assessment. Candidate will only be able to proceed after approval by SCP.

- Submit Assessment Fee

- **\$724.50** (\$690.00 + \$34.50 GST) (subject to change July 1, 2010)

- ★ **Saskatchewan College of Pharmacists assigns the candidate to an independent assessor for a maximum 2-week assessment period.**
- ★ It is the role of the assessor to determine whether the candidate demonstrates competence based on the competency standards.
- ★ Assessor to submit Assessment Evaluation form to SCP office for review/approval
- ★ **Proceed to the Jurisprudence Exam upon the candidate successfully completing the assessment.**

B) If the applicant has been actively practising as a pharmacist for a period *exceeding 2000 hours in the past three years in Canada* (evidence to be provided), he/she must successfully complete an assessment.

Assessment

- Submit Assessment Application Form

- submit application prior to undertaking the Assessment. Candidate will only be able to proceed after approval by SCP.

- Submit Assessment Fee

- **\$724.50** (\$690.00 + \$34.50 GST) (subject to change July 1, 2010)

- ★ **Saskatchewan College of Pharmacists assigns the candidate to an independent assessor for a maximum 2-week assessment period.**
- ★ It is the role of the assessor to determine whether the candidate demonstrates competence based on the competency standards.
- ★ Assessor to submit Assessment Evaluation form to SCP office for review/approval
- ★ **Proceed to the Jurisprudence Exam upon the candidate successfully completing the assessment.**

9. **JURISPRUDENCE EXAMINATION**

Upon the assessor's written recommendation, the candidate must undergo an examination on the legislation affecting the practice of pharmacy in Saskatchewan. During the exam the candidate's communication skills and abilities will be also be assessed.

Examinations are typically held one day each month, with some exceptions. The sitting for this written exam, which is not open book, is held at the **SCP office in Regina**, Saskatchewan.

*Contact Lori Postnikoff, Field Officer, or Jeanne Eriksen, Assistant Registrar, to set up a sitting time.

*A study package is available by request from the SCP office.

Jurisprudence Examination Fee:

- **\$278.25** (\$265.00 + \$13.25 GST) (subject to change July 1, 2010)

10. **DECLARATION OF CANADIAN STATUS**

Complete and submit the form, "Declaration of Canadian Status", and submit any required documentation as outlined in that form.

11. **APPLICATION FOR REGISTRATION & MEMBERSHIP**

Upon completion and approval of the above requirements, submit:

- Application for Registration

* One-time registration fee as long a membership maintained with SCP.

Registration Fee

- **\$745.50** (\$710.00 + \$35.50 GST) (subject to change July 1, 2010)

- Application for Practising Membership

Practising Membership/Licence Fee

- **\$714.00** (680.00 + \$34.00 GST) (subject to change April 1, 2010)

* Membership fee is renewable annually, in advance

* Candidate must **meet Malpractice Insurance Requirements** (see below) in order to complete the membership and registration with the Saskatchewan College of Pharmacists

12. **MALPRACTICE INSURANCE REQUIREMENTS**

Upon meeting the requirements of Section 4 of the SCP Bylaws (see below) and obtaining "**acceptable malpractice insurance**", the candidate must submit:

- ***Form 1 – Certificate Acceptable Malpractice Insurance to SCP.***

- ***Proof of valid malpractice insurance***

One option for malpractice insurance is through membership in the **Pharmacists' Association of Saskatchewan (PAS)**, the advocacy body for pharmacists in Saskatchewan; ph: **306-359-7277**.

SCP Bylaws Section 13(4)

(4) Malpractice Insurance

(a) in this subsection:

(i) **'acceptable malpractice insurance'** means personal insurance that:

(1) insures a practising member against liability claims relating to the performance, or alleged performance, of professional services.

(2) provides a limit for each claim of a minimum of one million dollars;

(3) is either:

(a) of an 'occurrence type' provided through membership in the Pharmacists' Association of Saskatchewan (formerly the Representative Board of Saskatchewan Pharmacists) from time to time or is reasonably comparable to the insurance provided through membership in the Pharmacists' Association of Saskatchewan (formerly the Representative Board of Saskatchewan Pharmacists); or

(b) of a 'claims made type', in which case it also provides for an extended reporting period providing liability protection for claims made within a minimum period of not less than two years after the practising member ceases to be a practising member; and

(4) has a maximum deductible of \$5,000.00 per claim; and

(5) includes as a term that the College will be notified by the insurer in the event of any cancellation or amendment to the coverage afforded to the practising member thereunder; and

(6) is underwritten by an insurer registered to do business in Saskatchewan.

(ii) **'claims made'** means the malpractice insurance policy responds if it is in place at the time in which a claim for damages or other relief is made against a member;

(ii) **'occurrence'** means that the malpractice insurance policy responds if it was in place at the time in which the incident that is the subject of the professional liability claim occurred;

(iii) **'personal'** means insurance held by the individual member or in respect to which the individual member is a named insured;

(b) subject to the provisions of paragraph (c), every member must hold and continuously maintain acceptable malpractice insurance;

(c) notwithstanding paragraph (b), a member who is a Crown servant, within the meaning of the Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants, is not obligated to hold and continuously maintain acceptable malpractice insurance, provided that the member:

(i) at all time restricts his or her practice to the scope of duties and employment as a Crown servant; and

(ii) completes a declaration in a form approved by the Registrar-Treasurer;

(1) declaring that he or she will limit his or her professional pharmacy practice to the scope of duties and employment as a Crown servant; and

(2) confirming the continuing applicability of the Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants; and

(3) undertaking to advise the College of any change in the scope of his or her practice, or the status or terms and conditions of Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants;

(d) the Registrar-Treasurer shall not grant or renew a licence to practise as a pharmacist until he receives either:

(i) a certificate in the form of Form 1 from the applicant for the licence that the applicant has in place acceptable malpractice insurance; or

(ii) an undertaking from the applicant in a form satisfactory to the Registrar-Treasurer, as well as such evidence of the compliance therewith that the Registrar-Treasurer may request, that satisfies the Registrar-Treasurer that the applicant holds and will continuously maintain acceptable malpractice insurance;

(e) if at any time a member fails to continuously maintain acceptable malpractice insurance or otherwise ceases to be insured pursuant to a policy providing acceptable malpractice insurance the member shall immediately report that fact to the Registrar-Treasurer;

(f) where a member fails to continuously maintain acceptable malpractice insurance or otherwise ceases to be insured pursuant to a policy providing acceptable malpractice insurance as specified in this bylaw, the Registrar-Treasurer shall suspend the member's membership and licence until such time as the Registrar-Treasurer receives satisfactory evidence that the member has obtained and maintains such insurance;

(g) it is professional misconduct for a member to:

(i) provide false or misleading information to the Registrar-Treasurer in connection with the matters contemplated in this Bylaw;

(ii) except in the circumstances described in paragraph (c), practise, or continue to practise, pharmacy without first obtaining, and continuously maintaining, acceptable malpractice insurance;

(iii) breach an undertaking given to the Registrar-Treasurer pursuant to paragraph (d); or

(iv) fail to immediately notify the Registrar-Treasurer if for any reason the member fails to continuously maintain acceptable malpractice insurance or otherwise ceases to be insured pursuant to a policy providing acceptable malpractice insurance or indemnified pursuant to Treasury Board Policy on the Indemnification of and Legal Assistance for Crown Servants.